



# ***KENTCHURCH PARISH COUNCIL***

**Minutes of the Ordinary Meeting of  
Kentchurch Parish Council  
held in The G. V. Community Café Pontrilas  
on Wednesday 21<sup>st</sup> January 2026**

**No KPC/MW/118**

**Present**

Councillor Mr K John Chance Chairman  
Councillor Mrs Jennifer Evans Vice - Chairman  
Councillor Mr Trefor Edwards  
Councillor Mrs Karen Manifold  
Councillor Mr Ryan Smith

Clerk Mr M Walker

**Also Present**

Golden Valley South Ward Councillor Mr Matthew Engel, Mr Jamie Probert Lengthsman and one further member of the public

**Meeting declared open at 6.30pm**

**1.0 Apologies**

No apologies were received as all Parish Councillors were present  
No Police present  
BBLP Locality Steward Mrs Lara Edwards not present

**2.0 Declarations of Interest and Dispensations**

**2.1** No declarations were made with regard to any items on the agenda  
**2.2** No written dispensations were received

**3.0 Minutes**

The Minutes of the Ordinary Meeting of the Parish Council No KPC/MW/117 held on Wednesday 19<sup>th</sup> November 2025 were confirmed as a true record and signed by the Chairman Proposed by Councillor Mr Trefor Edwards and Seconded by Councillor Mr Ryan Smith

**4.0 Financial Report**

**4.1 Receipts**

18 <sup>th</sup> November 2025	Herefordshire Council BACS Remittance Advice Kent JMP1056 Reference 4246152	£231.50
5 <sup>th</sup> December 2025	Herefordshire Council BACS Remittance Advice Kent JMP1057 Reference 4248518	£104.00
20 <sup>th</sup> January 2026	Herefordshire Council BACS Remittance Advice Kent JMP1067 Reference 4253900	£282.50
20 <sup>th</sup> January 2026	Herefordshire Council BACS Remittance Advice Kent JMP1067 Reference 4253840	£117.00
	Total £735.00	
15 <sup>th</sup> December 2025	Herefordshire Council Purchase Order 11238628 Grants {not yet received}	£2,237.00

**4.2 Invoices for Payment**

HMR&C 3 <sup>rd</sup> ¼ Payment October November December (paid 31 <sup>st</sup> December 2025)	£418.29
<b>Cheque Number 101253</b>	



Clerk's Salary December 2025 Gross	£577.20
Mileage	£17.19
Postage	£2.61
Tax £115.40 NIC £0.00	
Nett Pay £481.60	

**Cheque 101254**

<b>**Parish Council Contribution NIC</b>	<b>£24.03</b>
J M Probert Lengthsman JMP1066	£280.80

02/11/2025 All bins in the village 26.00  
 09/11/2025 All bins in the village 26.00  
 16/11/2025 All bins in the village 26.00  
 23/11/2025 All bins in the village 26.00  
 30/11/2025 All bins in the village 26.00  
 07/12/2025 All bins in the village 26.00  
 14/12/2025 all bins in the village 26.00  
 21/12/2025 All bins in the village 26.00  
 28/12/2025 All bins in the village 26.00

**\*Joint Cheque Number 101255**

J M Probert Lengthsman JMP1067	£678.00
14/11/2025 Unblocking drains in Pontrilas in Storm	45.00
19/11/2025 Out with locality steward	30.00
25/11/2025 Maintenance day - clearing gullies and grips	230.00
09/12/2025 Clearing gullies - meadows to cross lyde	30.00
31/12/2025 Maintenance day - clear gullies and grips	230.00

**\*Joint Cheque Number 101255**

J M Probert Lengthsman JMP1068	£10,669.32
01/12/2025 Minor drainage works ref#KPC/25/13/DR	£4,956.50
08/12/2025 Minor drainage works ref#KPC/25/12/DR	£3,934.60

**\*Joint Cheque Number 101255 Total £11,628.12**

C A R E Herefordshire CIC	£20.00
Meeting Room Hire KPC 21/01/2026	
Paid cash due to banking issues	

**Reimbursement to Parish Clerk Cheque Number 101256**

Clerk's Salary January 2026 Gross	£577.20
Postage	£4.85
Tax £115.60 NIC £0.00	
Nett Pay £466.45	

**Cheque 101257**

<b>**Parish Council Contribution NIC</b>	<b>£24.03</b>
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JTG Contracting Invoice Number 10492	£216.00
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Clearance of trees around telephone box

**Cheque 101258**

All payments were **unanimously** approved

Proposed by Councillor Mr K John Chance Chairman and Seconded by Councillor Mr Trefor Edwards

**4.3 Bank Balances as per Barclays Internet Printed Bank Statements**

Community Account	@ 1 <sup>st</sup> December 2025	£6,412.13
Community Account	@ 2 <sup>nd</sup> January 2026	£6,053.46

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Business Premium Account	@ 2 <sup>nd</sup> January 2026	£10,979.48
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Bank reconciliations signed for both bank accounts

21<sup>st</sup> January 2026 Transfer from Business Premium Account to Community Account of £9,000.00



**4.4** Update Bank Mandate – remove Mrs Heather Adams and Mr John Pring  
add Parish Councillors Mrs Jenny Evans Vice – Chairman  
*Letter dated 2<sup>nd</sup> February 2026 We're processing your mandate change request  
All changes will be in place five working days after you receive this letter.  
Letter received 12<sup>th</sup> January 2026*

**5.0 Reports if available from:-**

**5.1** Ward Report from Ward Councillor Mr Matthew Engel  
Rural Services Delivery Grant of £7m lost  
Herefordshire Council requires to make £4m of savings  
By-pass maybe 2035 – No Business Case  
Shire Hall due to re-open as a library  
Children's' Services much better OFSTED Report  
Deer on roads around Vowchurch  
B4347 Pontrilas to Welsh Border still in a dangerous state six years on plus car in river still no action  
Ward Councillor Mr Matthew Engel to investigate and report bank to the Parish Council  
Parish Clerk to write to Mr Ed Bradford reference above and Bannut Tree Lane issues  
cc to Parish Councillors and Matthew  
No flooding update

**5.2** Memorial Hall Delegate Report  
99 Booking taken during the last financial year  
Hall floor drying out slowly, slightly uneven in places  
Young Farmers recently held a “Bingo Evening”

**5.3** Police Update  
No Police present and no report  
“Road Safety” to be added to the West Mercia Police Community Charter as a Priority Community Issue

**6.0 Public Question Time**

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions  
No matters raised

**7.0 Highways and Footpaths**

**7.1** To receive **new** information on any Parish Highway including Public Footpath Issues etc.  
The Chairman proposed a vote of thanks to Mr Jamie Probert Lengthsman, from the Parish Council, for his excellent works around the parish of Kentchurch including ditching and drain works

Meadows Drive requires a drain  
Corras jet pipe many potholes  
Banutree Lane Drain and Slip  
Bridge below Kentchurch Council Houses

Clerk to contact Ceri Belli, the Public Rights of Way Inspector for South Herefordshire again  
Footpath see email 12<sup>th</sup> November 2025

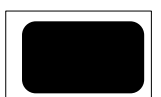
Clerk to investigate Health and Safety for Footpath Works,  
Training and ROSPA Courses. Location and times for Parish Council Footpath Officers Councillor  
Mrs Jennifer Evans Vice – Chairman and Councillor Mr Ryan Smith

**7.2** Agree future work for the Lengthsman  
Lengthsman to liaise with Councillor Mr K John Chance Gullies, Grips etc.

**7.3** Update on Parish Drainage Grant work  
Mr Jamie Probert Lengthsman to quote - various issues require attention

**8.0 K6 Kiosk at Kentchurch**

To discuss further action required  
Consult again later in the year



**9.0 Information Sheet**

Sheet to include update on previous action points and a list of correspondence received

Planning Applications Update

Planning Consultation 251052 Castle Farm Barns Kentchurch Hereford HR2 0BN

Type Planning Permission

Proposed demolition of most of the existing agricultural buildings followed by the erection of three new detached dwellings along with the conversion/adaptation of a retained agricultural building to create a fourth dwelling

**Planning Application Still Valid**

**Correspondence**

24<sup>th</sup> November 2025 Parish Council Precept 2026-2027 for £11,250.00 submitted to Herefordshire Council

8<sup>th</sup> January 2026 Email 8<sup>th</sup> January 2026 09.46 to Herefordshire Council  
Reference Flytipping  
Reference Number FS-Case 783025844

**10.0 Matters Relayed to the Clerk for Agenda of the Next Meeting**

**11.0 Confirmation of Date, Time and Venue of the Next Meeting**

Next Meeting Wednesday 18<sup>th</sup> March 2026 6.30pm

Meeting declared closed 7.30pm

Signed.....  .....

Councillor Mr K John Chance Parish Council Chairman

Dated this day the 18<sup>th</sup> March 2026